



IGMS HI Audit Role

Overview of IGMS System

The IGMS system is designated for researchers, host institution administrator officers and grant managers who are involved in NRF, MOH, MOE and A*STAR grants.

The system allows management of grants from submission of proposal till closure of the project.

Definitions, Acronyms and Abbreviations

Sl. No	Abbreviation / Acronyms	Definitions
1	PI	Principal Investigator
2	PM	Programme manager
3	AF	Agency Finance
4	HI	Host Institution
5	HI Finance	Host Institution Finance
6	HI HR	Host Institution Human Resources
7	RGO	Research Grant Office
8	EOM	Expenditure of Manpower (Vote or Budget Category)
9	OOE	Other Operating Expenditures (Vote or Budget Category)
10	EQP	Equipment (Vote or Budget Category)
11	RS	Research Scholarship (Vote or Budget Category)
12	OT	Overseas Travel (Vote or Budget Category)
13	SHC	Supplemental Human Capital (Vote or Budget Category)

Definitions, Acronyms and Abbreviations

Sl. No	Abbreviation / Acronyms	Definitions
14	EI	Exceptional Items (Vote or Budget Category)
15	IDC	Indirect Costs Budget
16	IP Comm	IP and Commercialization Budget

Learning Objectives

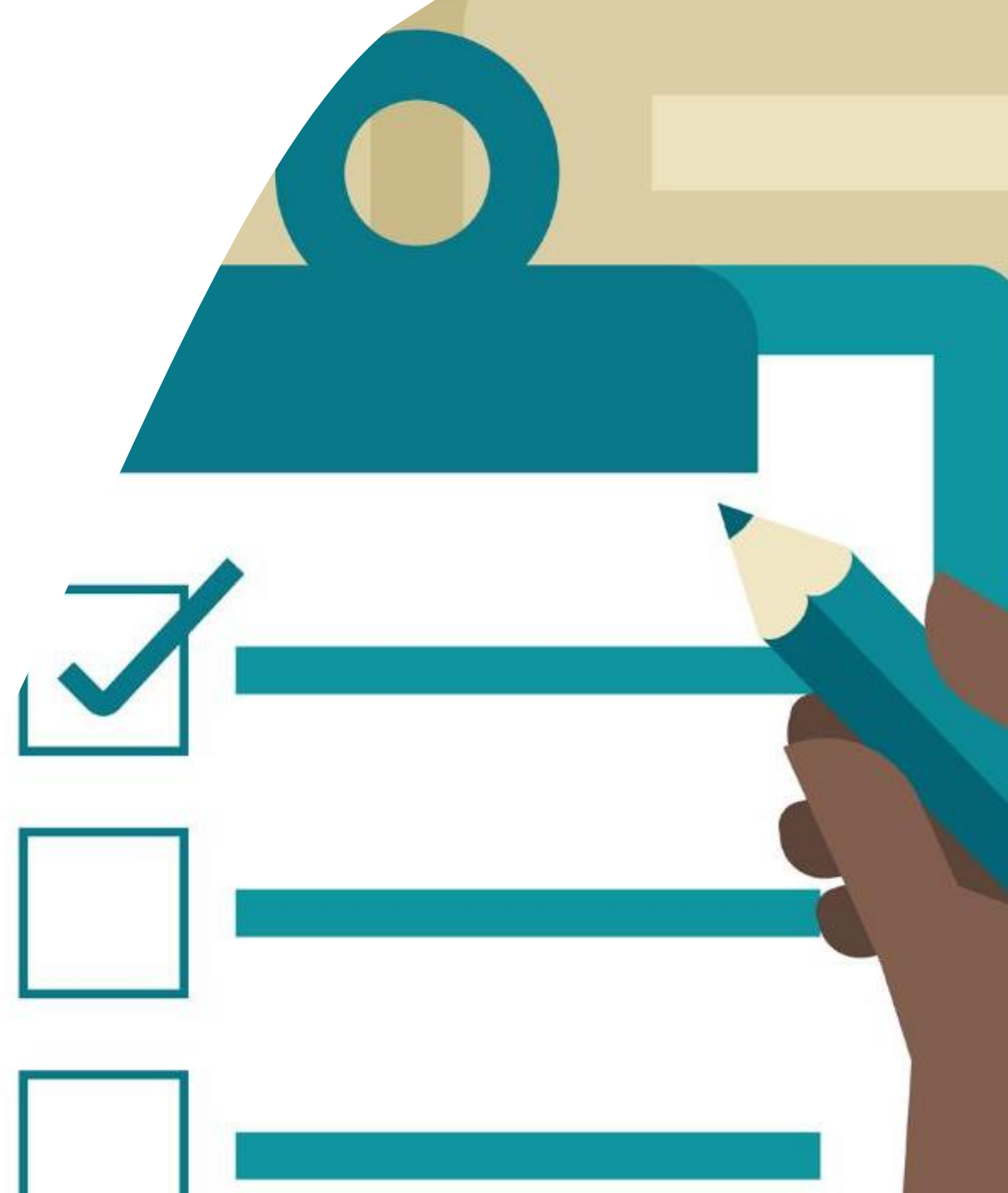
In this session, you will learn :

Overview and Navigation of IGMS

In this module you will learn how to navigate through IGMS portal as a HI Audit user.

HI Audit role

In this module you will learn how a HI user with the HI Audit role can view and download the research related information and transactions of the respective HI.



Overview and Navigation of IGMS

- 1. Overview and Navigation of IGMS**
2. Proposal details
3. Rebuttals
4. Scrubbing
5. Letter of award
6. Projects
7. Deviation requests
8. Fund requisitions
9. Progress reports

Integrated Grant Management System (IGMS)

<https://researchgrant.gov.sg/>

Login in IGMS

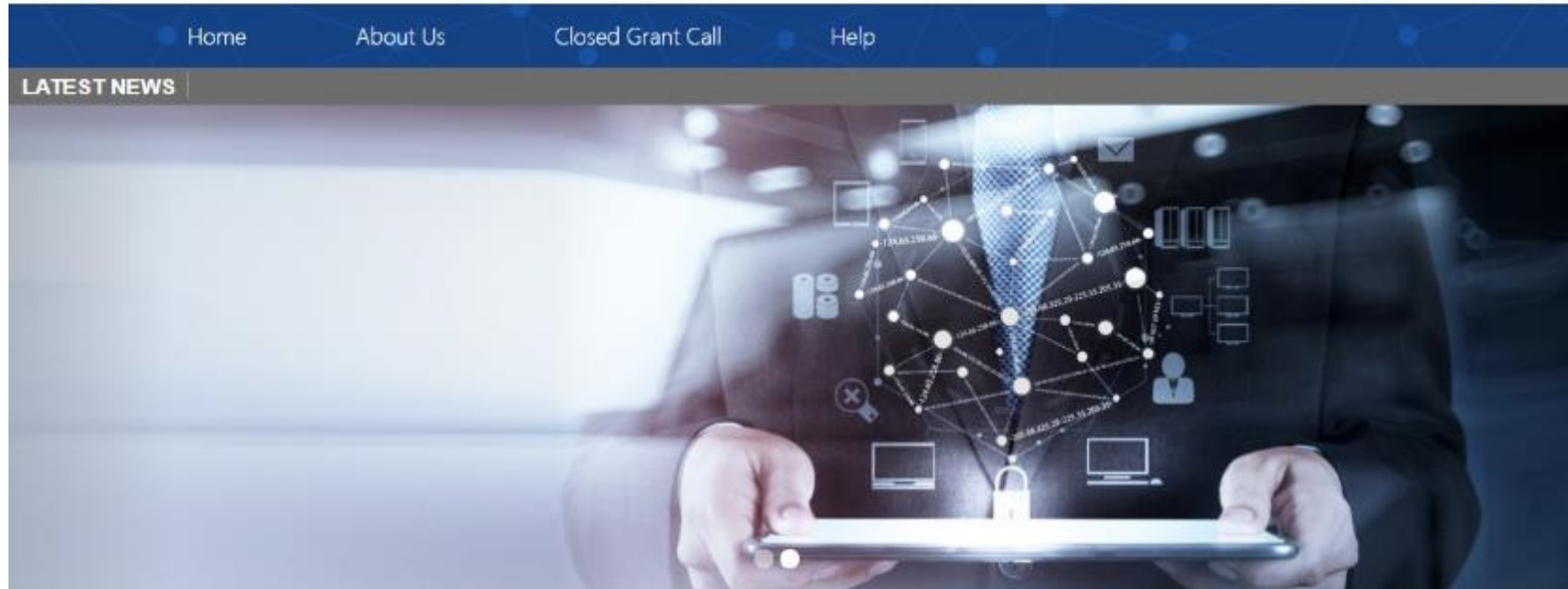
Purpose of HI Audit role

The purpose of the HI Audit role is to provide access to restricted modules currently not provided to existing portal roles (HI Finance; HI HR). To make best use of this role, it should be **used together** with existing roles

Example:

Modules	HI Finance	HI HR	PI	HI Audit
Dashboard	View access	View access	View access	Empty
Grants	View access	View access	View and edit access	View access
Proposals	Not applicable	Not applicable	View and edit access	View access
Projects	View access	View access	View access	View access
Submit Claim	View and edit access	View and edit access	View access	Not applicable
Deviations	Not applicable	Not applicable	View and edit access	View access

Logging in IGMS



1 Click on **Login**

This section shows the bottom part of the website. On the left, there is a 'Login' section with a blue 'LOGIN' button and a 'Subscribe' button below it. A red arrow with the number '1' points to the 'LOGIN' button. To the right is the 'Open Opportunities' section, which includes a search bar, a pagination indicator showing '1 of 12 matching results found', and a table of grant calls.

Grant Call Name	Managing Organisation	Opening Date	Closing Date
PAX14	Ministry Of Education A*STAR Agency	9-Sep-2017	1-Jan-2019

Logging in IGMS

Please choose one of the options below. It will direct you to the login type based on your choice.



Host Institution Users

- Principal Investigator
- HI Administrator
- Office of Research/ Director of Research
- HI Finance/ HI Human Resource
- Data Administrator/ HI Audit



Individual Users

- Singapore-based Applicants
- Overseas-based Applicants
Eg. NRF Fellowship Applicants



Reviewers

- Singapore-based Reviewers
- Overseas-based Reviewers

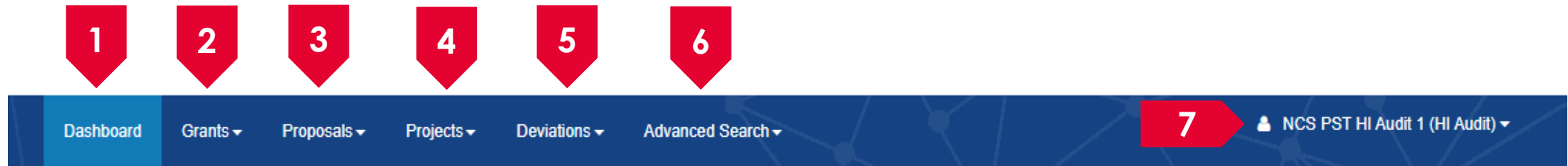
1

1

Users performing transactions on behalf of their company should use login via “Host Institution Users”.

Links and Menus in IGMS

Links and Menus in IGMS



1 **Dashboard:** Displays the items pending user's actions. The dashboard would be empty for HI Audit users.

2 **Grants:** Displays the open and upcoming grant calls

3 **Proposals:** Displays the proposals under the user's institution

4 **Projects:** Displays the awarded projects and fund requisitions under the user's institution

5 **Deviations:** Displays all submitted deviation requests under the user's institution

6 **Advance Search:** Displays the search for Grant Calls, and Awarded Projects

7 **User Profile:** Displays the user profile like name, id number, nationality, email address, etc.

Overview and Navigation of IGMS

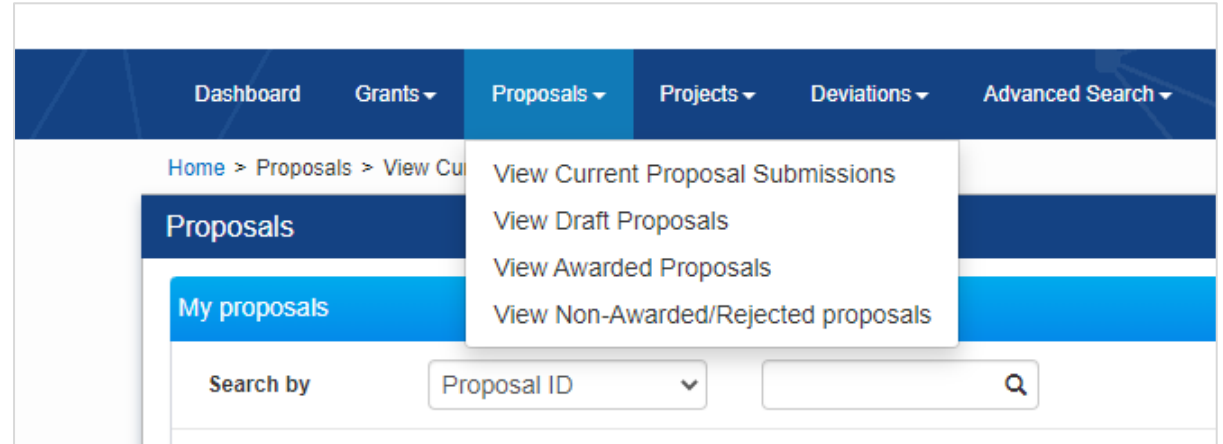
1. Overview and Navigation of IGMS
- 2. Proposal details**
3. Rebuttals
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View/Download proposals

Proposals

IGMS users with the HI Audit role can view the

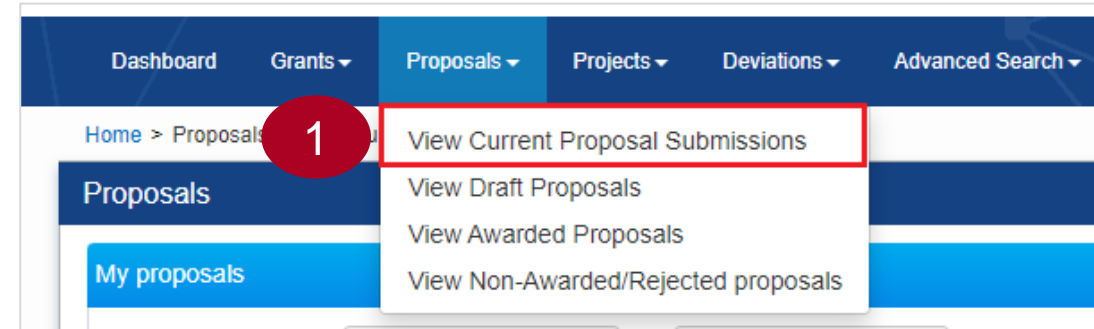
- Current proposal submissions
- View draft proposals
- View awarded proposals
- View non-awarded (rejected) proposals



View Current Proposal Submissions

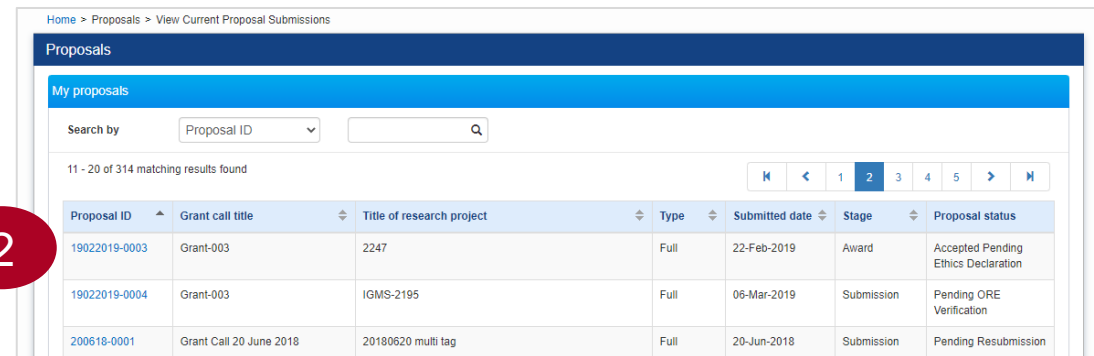
1

Navigate to **Proposals** → **View Current proposal submissions** to view the proposals submitted by the **Lead PI** that are being evaluated by the grant managing agency.



2

Click on the proposal ID to view proposal details



A screenshot of the 'View Current Proposal Submissions' page. The page has a blue header with the breadcrumb 'Home > Proposals > View Current Proposal Submissions'. Below the header is a search bar with 'Proposals' and a search icon. A table of proposals is displayed, with the first row highlighted. A red circle with the number '2' is placed over the first row of the table.

Proposal ID	Grant call title	Title of research project	Type	Submitted date	Stage	Proposal status
19022019-0003	Grant-003	2247	Full	22-Feb-2019	Award	Accepted Pending Ethics Declaration
19022019-0004	Grant-003	IGMS-2195	Full	06-Mar-2019	Submission	Pending ORE Verification
200618-0001	Grant Call 20 June 2018	20180620 multi tag	Full	20-Jun-2018	Submission	Pending Resubmission

View Current Proposal Submissions

3

Proposal information is shown on different sections. Use the Next and Back buttons at the bottom of the page to navigate through the sections.

4

Some of the tabs on the proposal contains the files uploaded by the principal investigators during the proposal submission. Click on the respective file names to download them.

3

4

Research Details - Integrated Gr... x +

uat.researchgrant.gov.sg/eservices/proposals/proposal-overview/research-details?id=AV04-0001&companyId=nrf&recordId=d1fe805b-a929-427d-892f-92d46aeb589e&isEditWithoutPI=False

Dashboard Grants Proposals Projects Deviations Advanced Search NCS PST HI Audit 1 (HI Audit)

Home > Proposals > Proposal Overview > Research Details

Research Details Research Team, Collaborators, Referees Key Performance Indicator Research Milestone Technical Milestone Budget Funding Support

Research details Expand All Sections

Please ensure that all the details required for your proposal are included in this application form. Subsequent changes after submission will not be allowed.

Hide Proposal Details

Title of research project INC000022897694

Proposal ID AV04-0001

Proposal status Selected

Last updated date 30-Aug-2022

Grant call closing date 31-Aug-2022 11:59 PM

Overview

Research details

HRCS coding

Scientific abstract

Lay abstract

Research proposal

Please download the template(s) and upload the completed document(s) and/or additional attachments in the form of Appendices e.g. pictures, diagrams, references and/or charts in this section. Instructions: Please click [here](#) to download the template(s). To add attachment, click the 'Add files...' button. Once completed, click the 'Start upload' button. File types allowable include: txt, doc, pdf, zip, xls. The maximum size for each file is 4 MB.

Download All

NOTE: The attached file(s) if any will be displayed after anti-virus scan is completed. Please wait and visit this page later.

File name	Size/Status	Actions	<input type="checkbox"/> Check all
Attachment 2.pdf 30-Aug-2022 02:01 PM	66.72 KB		

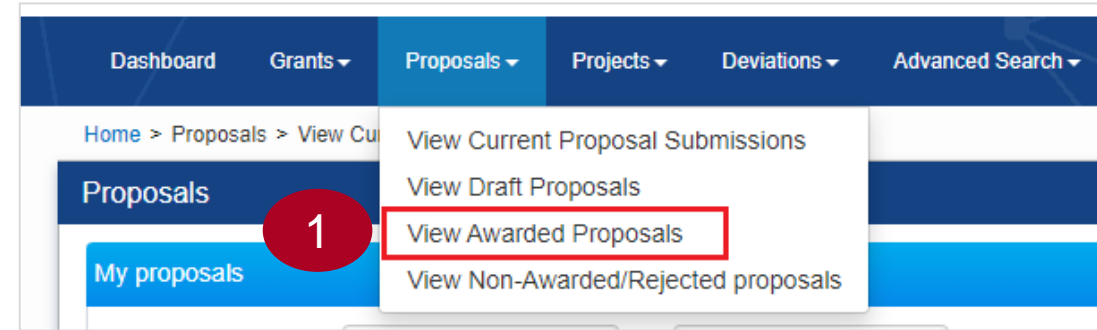
Action Trail

7:18 PM
12/3/2022

View Awarded Proposals

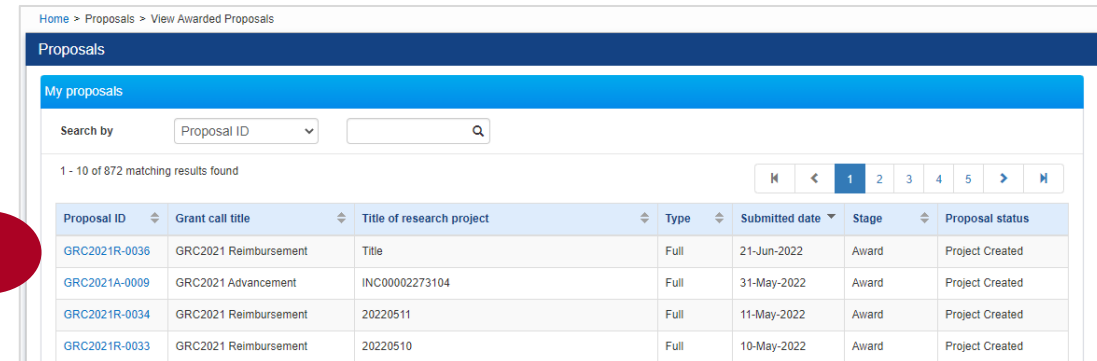
1

Navigate to **Proposals** → **View Awarded proposals** to view the proposals that are awarded by the grant managing agency.



2

Click on the proposal ID to view proposal details



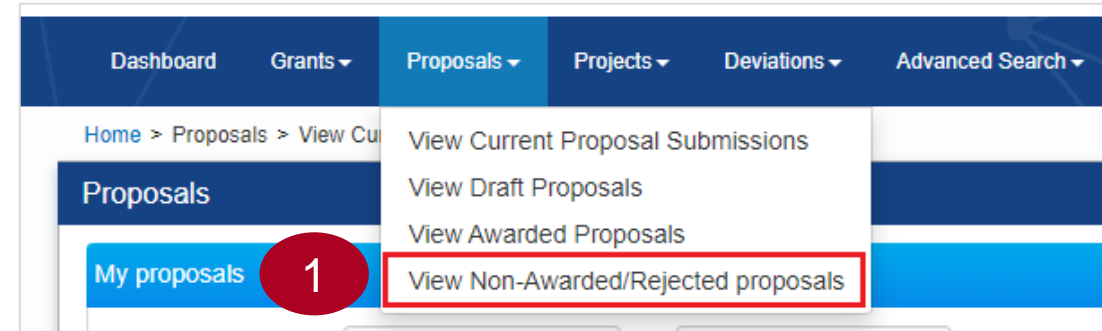
A screenshot of the 'View Awarded Proposals' page. The page title is 'Proposals' and the breadcrumb trail is 'Home > Proposals > View Awarded Proposals'. Below the title is a search bar with 'Proposals' and a search icon. The text '1 - 10 of 872 matching results found' is displayed. A table with 8 columns is shown: Proposal ID, Grant call title, Title of research project, Type, Submitted date, Stage, and Proposal status. The first four rows of the table are visible. A red circle with the number 2 is positioned to the left of the table.

Proposal ID	Grant call title	Title of research project	Type	Submitted date	Stage	Proposal status
GRC2021R-0036	GRC2021 Reimbursement	Title	Full	21-Jun-2022	Award	Project Created
GRC2021A-0009	GRC2021 Advancement	INC00002273104	Full	31-May-2022	Award	Project Created
GRC2021R-0034	GRC2021 Reimbursement	20220511	Full	11-May-2022	Award	Project Created
GRC2021R-0033	GRC2021 Reimbursement	20220510	Full	10-May-2022	Award	Project Created

View Rejected Proposals

1

Navigate to **Proposals** → **View Non-Awarded/Rejected proposals** to view the proposals that are rejected by the grant managing agency.



2

Click on the proposal ID to view proposal details

A screenshot of the 'View Non-Awarded/Rejected proposals' page. The page shows a search bar and a table of proposals. A red circle with the number '2' is placed over the first proposal ID in the table.

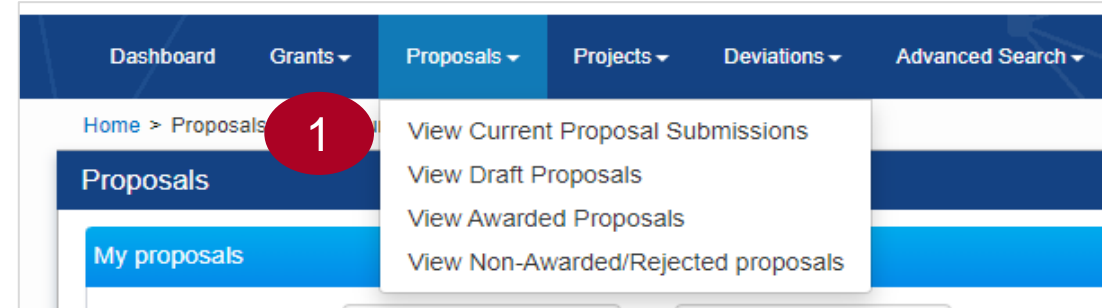
Proposal ID	Grant call title	Title of research project	Type	Submitted date	Stage	Proposal status
GC_Karen2020-0002	December 2020 (call 01)	Karen White Paper 1 + Full Proposal 1	Full	18-Dec-2020	Submission	Rejected by PM
CR08-1-AI-0014	CR08-1-AI	test withdrawal with AI	Full	30-Apr-2020	Submission	Withdraw
CR08-2-NRF-0008	NRF-CALL-POTRN01	CR08 - Award Testing 567 (to be rejected by PM)	Full	27-Apr-2020	Award	
CR08-2-NRF-0007	NRF-CALL-POTRN01	CR08 - Award Testing 456 (to be rejected by DOR)	Full	27-Apr-2020	Award	
CR08-2-NRF-0006	NRF-CALL-POTRN01	CR08 - Award Testing 345 (to be rejected by PI)	Full	27-Apr-2020	Award	

Download proposals

1

Navigate to one of the following locations

- Proposals → View Current Proposal Submissions
- Proposals → View Awarded proposals
- Proposals → View Non-Awarded/Rejected Proposals



2

Click on the proposal ID to view proposal details

Home > Proposals > View Awarded Proposals

Proposals

My proposals

Search by Proposal ID [] []

1 - 10 of 872 matching results found

Proposal ID	Grant call title	Title of research project	Type	Submitted date	Stage	Proposal status
GRC2021R-0036	GRC2021 Reimbursement	Title	Full	21-Jun-2022	Award	Project Created
GRC2021A-0009	GRC2021 Advancement	INC00002273104	Full	31-May-2022	Award	Project Created
GRC2021R-0034	GRC2021 Reimbursement	20220511	Full	11-May-2022	Award	Project Created
GRC2021R-0033	GRC2021 Reimbursement	20220510	Full	10-May-2022	Award	Project Created

Download proposals

3 Click **Actions** button and select **Download Proposal** option.

Home > Proposals > Proposal Overview

Proposals Expand All Sections

Title of research project	INC00002273104	Stage	Award
Grant call ID	GRC2021A	Proposal status	Project Created
Name of lead PI	NCS PST PI 1		
Type	Full		

Actions ▾

- View proposal information
- Download proposal

Rebuttal

Pre-Award scrubbing

Award

Download Proposal

PM Uploaded documents

4 Clicking the Download proposal will place a system request to generate the proposal package.

4

Message

Download proposal request has been placed. Please check the download proposal section again later, to download the package.

OK ✓

Download proposals

5

Wait for around 10 to 20 minutes for the system to generate the proposal package.

After the waiting time, expand the **Download proposal tab** to view/download the proposal package.

HI Audit can download the files that are already generated/ uploaded by the HI users.

Home > Proposals > Proposal Overview

Proposals Expand All Sections


Title of research project	INC00002273104	Stage	Award
Grant call ID	GRC2021A	Proposal status	Project Created
Name of lead PI	NCS PST PI 1		
Type	Full		

Actions ▾

- Rebuttal ▾
- Pre-Award scrubbing ▾
- Award ▾
- Download Proposal** 5 ▴

Download All

NOTE: The attached file(s) if any will be displayed after anti-virus scan is completed. Please wait and visit this page later.

	File name	Size/Status	Actions	<input type="checkbox"/> Check all
	GRC2021A-0009.zip 03-Jul-2022 06:03 PM	39.52 KB		

PM Uploaded documents ▾

View Rebuttal

View Proposal Rebuttal

1
Open proposal form and expand Rebuttal tab

2
Click on Name to view the rebuttal details

The screenshot displays the 'Proposals' section of the NCS system. At the top, a navigation bar includes 'Dashboard', 'Grants', 'Proposals', 'Projects', 'Deviations', and 'Advanced Search'. The user is logged in as 'NCS PST HI Audit 1 (HI Audit)'. The breadcrumb trail is 'Home > Proposals > Proposal Overview'. The 'Proposals' header has an 'Expand All Sections' link. Below this, a table shows proposal details: 'Title of research project' (Test_April), 'Grant call ID' (TEST130319), 'Name of lead PI' (NCS PST PI 1), and 'Type' (Full). The 'Stage' is 'Proposal status' and the 'Evaluation' is 'Pending Review'. An 'Actions' dropdown menu is visible. A red circle '1' highlights the 'Rebuttal' tab, which is expanded. Below the tab, it shows '1 - 1 of 1 matching results found' with navigation controls. A table lists the results:

S/N	Name	Submitted date	Due date	Status
1	Clarifications required		31-Aug-2022	Pending PI input

Below the table are four expandable sections: 'Pre-Award scrubbing', 'Award', 'Download Proposal', and 'PM Uploaded documents', each with a downward arrow.

View Proposal Rebuttal

3

Click on each rebuttal question to view details

Dashboard Grants Proposals Projects Deviations Advanced Search NCS PST HI Audit 1 (HI Audit)

Home > Proposals > Proposal Overview > Evaluation

Evaluation Expand All Sections

[Hide Proposal Details](#)

Title of research project	Test_April	Last updated date	09-Apr-2019
Proposal ID	TEST1303-0003	Rebuttal due date	31-Aug-2022
Proposal status	Pending Review		

Questions and clarifications

Please submit your responses and clarifications for below queries.

1 - 2 of 2 matching results found

S/N	Question	Answer
1	What is the expected research cost?	5 Million SGD
2	What is the project duration?	5 years

Rebuttal attachments

View Scrubbing Details

4 Click cancel button to close the details form.

The screenshot shows the 'Edit Questions and Clarifications' modal form. The form contains a text area for the question and another for the answer. The question is 'What is the expected research cost?' and the answer is '5 Million SGD'. A red circle with the number '4' highlights the 'Cancel' button in the bottom right corner of the form.

S/N	Question	Answer
1	What is the expected research cost?	5 Million SGD
2	What is the project duration?	5 years

View Scrubbing Details

View Scrubbing Details

1 Open proposal form and expand the Pre-Award scrubbing tab

2 Click on a version number to view the scrubbing details

The screenshot displays the 'Proposals' section of the NCS PST HI Audit 1 (HI Audit) web application. The breadcrumb trail is 'Home > Proposals > Proposal Overview'. The proposal details are as follows:

Title of research project	INC000021076130 testing	Stage	Scrubbing
Grant call ID	GCC_NRFTest_Call9	Proposal status	Selected
Name of lead PI	NCS PST PI 1		
Type	Full		

Below the details is an 'Actions' button. The 'Pre-Award scrubbing' tab is expanded, showing 1 - 2 of 2 matching results found. A table lists the scrubbing versions:

Version number	Last updated by	Last updated date	Scrubbing status
Version 0.02	NCS PST PI 1	13-Dec-2021	Draft
Version 0.01	NCS PST PI 1	10-Feb-2021	Closed

Below the table are sections for 'Award', 'Download Proposal', and 'PM Uploaded documents', each with a dropdown arrow.

View Proposal Rebuttal

3

Scrubbing form consists of different sections displayed on the top

4

Click View button to view the budget details

5

Click Next button to navigate through the other sections such as KPIs, Research and Technical milestones

The screenshot shows the NCS PST HI Audit 1 (HI Audit) interface. The navigation bar includes 'Dashboard', 'Grants', 'Proposals', 'Projects', 'Deviations', and 'Advanced Search'. The breadcrumb trail is 'Home > Proposals > Proposal Overview > Scrubbing > Budget'. The 'Budget' section is highlighted with a red circle '3'. Below the breadcrumb trail, there are five tabs: 'Budget' (checked), 'Key Performance Indicator' (checked), 'Research Milestone' (checked), 'Technical Milestone' (checked), and 'Undertaking' (unchecked). The 'Budget' section is expanded, showing a 'Hide Scrubbing Details' button and a table of budget details. A red circle '4' highlights the 'View' button. The table shows the following data:

PI name	Indirect cost (IDC) - overhead	Indirect cost (IDC) - IP & commercialisation
NCS PST PI 1	20.00%	0.00%

Budget category	NCS PST PI 1	Total (\$\$)
Expenditure on Manpower (EOM)	Year 1: 4,000.00 Year 2: 2,500.00 Year 3: 2,500.00 Year 4: 2,500.00 Year 5: 2,500.12	14,000.12
Other Operating Expenses (OOE)	Year 1: 2,000.00 Year 2: 0.00 Year 3: 0.00 Year 4: 0.00 Year 5: 0.00	2,000.00

A red circle '5' highlights the 'Next >' button at the bottom right of the interface.

View Letter of Award

View Letter of Award

1 Open proposal form and expand the Award tab

2 Click on the Proposal ID

The screenshot shows the NCS PST HI Audit 1 (HI Audit) interface. The top navigation bar includes 'Dashboard', 'Grants', 'Proposals', 'Projects', 'Deviations', and 'Advanced Search'. The 'Proposals' menu is expanded, showing options: 'View Current Proposal Submissions', 'View Draft Proposals', 'View Awarded Proposals', and 'View Non-Awarded/Rejected proposals'. The 'View Awarded Proposals' option is highlighted with a red circle '1'. Below the menu, there is a search bar with 'Search by' set to 'Proposal ID' and a search icon. The results show '1 - 10 of 874 matching results found'. A pagination control shows page 1 of 5. Below the pagination is a table with the following data:

Proposal ID	Grant call title	Title of research project	Type	Submitted date	Stage	Proposal status
GRC2021R-0037	GRC2021 Reimbursement	INC000023031005	Full	12-Sep-2022	Award	Project Created
GC10293-0007	GCC-MnD-Call1	Research on Hairless Cats	Full	25-Aug-2022	Award	Project Created
GRC2021R-0036	GRC2021 Reimbursement	Title	Full	21-Jun-2022	Award	Project Created

2

View Letter of Award

3
Open proposal form and expand the Award tab

4
Click on the Award number to view the award details

Dashboard Grants Proposals Projects Deviations Advanced Search NCS PST HI Audit 1 (HI Audit)

Home > Proposals > Proposal Overview

Proposals Expand All Sections

Title of research project	INC000023031005	Stage	Award
Grant call ID	GRC2021	Proposal status	Project Created
Name of lead PI	RK PI 1		
Type	Full		

Actions

Rebuttal

Pre-Award scrubbing

Award

1 - 1 of 1 matching results found

Award number	Due date for acceptance	Accepted / rejected date after due date	Award status
INC000023031005	03-Oct-2022		Project created

Download Proposal

PM Uploaded documents

View Letter of Award

5

Navigate through different pages of the Letter of award using the Next and Back buttons

Dashboard Grants Proposals Projects Deviations Advanced Search NCS PST HI Audit 1 (HI Audit)

Home > Proposals > Proposal Overview > Award > Letter of Award and Letter of Acceptance

Letter of Award and Letter of Acceptance Budget Phasing Research Milestone Phasing Declaration of Ethics Approval Undertaking

Letter of award and letter of acceptance Expand All Sections

Hide Proposal Details

Title of research project	INC000023031005	Last updated date	
Proposal ID	GRC2021R-0037	Due date for acceptance	03-Oct-2022
Proposal status	Project Created		

Letter of award

Please review the information on the Letter of Award below. Click the [here](#) to download the Letter of Award.

Award ID	INC000023031005
Title of research project	INC000023031005
Lead PI	RK PI 1
Academic institution	NUS
Approved grant amount (\$)	130000
Approved project duration (months)	49

Budget summary

5 Next >

View Projects

View Projects

The screenshot shows the NCS web application interface. At the top, there is a navigation bar with menu items: Dashboard, Grants, Proposals, Projects, Deviations, and Advanced Search. The 'Projects' menu is highlighted, and a dropdown menu is open, showing 'View Projects' and 'Submit Cashflow Projection'. A red circle with the number '1' is placed over the 'View Projects' link in the dropdown. Below the navigation bar, there is a breadcrumb trail: Home > Projects > View Projects. The main content area is titled 'My projects' and features a search bar with 'Project ID' selected as the search criteria. Below the search bar, it indicates '1 - 10 of 552 matching results found'. A pagination control shows page 1 of 5. A table of projects is displayed with the following columns: Project ID, Award number, Title of research project, Project start date, Project end date, and Stage. A red circle with the number '2' is placed over the 'Title of research project' column header. The table contains five rows of project data.

Project ID	Award number	Title of research project	Project start date	Project end date	Stage
ASTR-000064-00	ASTR-ASTPST02-0041	Proposal with Multiple budget (Advancement)	12-Oct-2017	11-Oct-2022	Pending closure
ASTR-000071-00	ASTR-ASTPST02-0061	Proposal with Multiple budget (Advancement)	12-Oct-2017	11-Oct-2022	Pending closure
ASTR-000072-00	ASTR-ASTPST01-0050	Proposal with Single budget (Advancement)	01-Mar-2017	28-Feb-2022	Pending closure
ASTR-000073-00	ASTR-ASTPST01-0049	Proposal with Single budget (Advancement)	01-Mar-2017	28-Feb-2022	Pending closure
ASTR-000074-00	ASTR-ASTPST02-0141	Proposal with Multiple budget (Advancement)	01-Mar-2017	28-Feb-2022	Pending closure

1

Navigate to **Projects** → **View projects** to view all the projects awarded to the respective host institution.

2

Click on the **Title of Research Project** to view the project details.

View Projects

3 Expand the Project overview tab to view the parent or sub-projects and its respective PIs.

Each project on IGMS will have at least one parent and one sub project.

Parent project ID ends with -00 and child projects ends with -0# (-01, -02 etc...)

Parent project displays the overall budget, whereas child project displays the budget allocated to the respective Lead/Team PI.

Home > Projects > Project Overview

Projects Expand All Sections

Title of research project	20220510	Original project start date	01-May-2021
Name of lead/team PI	NCS PST PI 1	Original project end date	11-May-2025
Award number	20220510	Revised project end date	
Project ID	NRF-000000000000001437-00	Date of project activation	10-May-2022
Project stage	In progress		

Project overview

1 - 3 of 3 matching results found

Project ID	Project stage	Lead / team PI	Original project start date	Original project end date	Revised project end date	Date of project activation
NRF-000000000000001437-00	In progress	NCS PST PI 1	01-May-2021	11-May-2025		10-May-2022
NRF-000000000000001437-01	In progress	NCS PST PI 1	01-May-2021	11-May-2025		10-May-2022
NRF-000000000000001437-02	In progress	NCS PST PI 2	01-May-2021	11-May-2025		10-May-2022

Progress reports

Deviation requests

Fund requisitions

View Projects

4

In a multi-budget project, besides the Lead PI, budget will also be allocated to one or more Team PIs.

Each PI with the allocated budget is shown as a child project.

For example, if a multi-budget project consists of one Lead PI and two Team PIs with budget allocated, then the project will have one parent project (-00) and three child projects (-01, -02 and -03).

Home > Projects > Project Overview

Projects Expand All Sections

Title of research project	20220510	Original project start date	01-May-2021
Name of lead/team PI	NCS PST PI 1	Original project end date	11-May-2025
Award number	20220510	Revised project end date	
Project ID	NRF-000000000000001437-00	Date of project activation	10-May-2022
Project stage	In progress		

Project overview

1 - 3 of 3 matching results found

Project ID	Project stage	Lead / team PI	Original project start date	Original project end date	Revised project end date	Date of project activation
NRF-000000000000001437-00	In progress	NCS PST PI 1	01-May-2021	11-May-2025		10-May-2022
NRF-000000000000001437-01	In progress	NCS PST PI 1	01-May-2021	11-May-2025		10-May-2022
NRF-000000000000001437-02	In progress	NCS PST PI 2	01-May-2021	11-May-2025		10-May-2022

Progress reports

Deviation requests

Fund requisitions

4

View Projects

5

Click on the project ID to view project details.

Home > Projects > Project Overview

Projects

Expand All Sections

Title of research project	20220510	Original project start date	01-May-2021
Name of lead/team PI	NCS PST PI 1	Original project end date	11-May-2025
Award number	20220510	Revised project end date	
Project ID	NRF-000000000000001437-00	Date of project activation	10-May-2022
Project stage	In progress		

Project overview

1 - 3 of 3 matching results found



Project ID	Project stage	Lead / team PI	Original project start date	Original project end date	Revised project end date	Date of project activation
NRF-000000000000001437-00	In progress	NCS PST PI 1	01-May-2021	11-May-2025		10-May-2022
NRF-000000000000001437-01	In progress	NCS PST PI 1	01-May-2021	11-May-2025		10-May-2022
NRF-000000000000001437-02	In progress	NCS PST PI 2	01-May-2021	11-May-2025		10-May-2022

5

Progress reports

Deviation requests

Fund requisitions

View Projects

6

Use the **Next** and **Back** buttons to navigate through different pages of the project.

The screenshot displays the 'View Projects' interface. At the top, a navigation bar includes 'Dashboard', 'Grants', 'Proposals', 'Projects', 'Deviations', and 'Advanced Search'. The current page is 'Project Overview > Research Team, Collaborators, Referees'. A series of tabs with green checkmarks allows navigation: 'General', 'Research Details', 'Research Team, Collaborators, Referees' (active), 'Research Staff', 'Equipments', 'Budget', and 'Research Milestones'. Below the tabs, the 'Research team, collaborators, referees' section is expanded, showing project details: Title (20220510), Project ID (NRF-00000000000001437-00), Award number (20220510), and Project stage (In progress). A table titled 'Research team' shows 2 matching results:

S/N	Name	Institution	Role	% time within total work commitment	% time within this project
1	NCS PST PI 1	NUS	LeadPI	50	50
2	NCS PST PI 2	NUS	TeamPI	50	50

Below the table are expandable sections for 'Collaborators', 'Referees', and 'Mentors'. At the bottom, 'Back' and 'Next' buttons are present, with a red circle containing the number '6' next to each.

View/Download Deviation Requests

View Deviations

4

Deviation details are shown on different sections. Use the Next and Back buttons at the bottom of the page to navigate through the deviation request.

5

Some of the tabs on the deviation requests contains the files uploaded by the requestor. Click on the respective file names to download the same.

The screenshot displays the 'Justification and Supporting Documents' page on the uat.researchgrant.gov.sg website. The page features a navigation menu at the top with options like Dashboard, Grants, Proposals, Projects, Deviations, and Advanced Search. Below the menu, a breadcrumb trail shows the path: Home > Projects > Deviations > Justification and Supporting Documents. A horizontal row of tabs is visible, each with a green checkmark, indicating that various deviation types are approved: Operating expense (OOE), Equipment (EQP), Overseas travel (OT), Research scholarship (RS), Exceptional items (EI), Justification and Supporting Documents (highlighted in blue), and Undertaking. Below this, a section titled 'Justification and supporting documents' contains a table with project details. At the bottom of this section, two expandable tabs are shown: 'Justification' and 'Supporting documents' (highlighted in blue). Navigation buttons for 'Back' and 'Next' are located at the bottom of the page.

Justification and supporting documents			
Hide Deviation Details			
Title of research project			
Institution	NUS	Original project start date	20-Oct-2022
Award number	testdev	Original project end date	20-Oct-2024
Project ID	NRF-001612-02	Revised project end date	
Deviation type	Virement of funds	Date of submission	20-Oct-2022
Deviation ID	NRFDV-000000776	Date of approval / rejection	
Deviation status	Pending ORE verification		

Download Deviations

1

Perform steps 1 and 2 from the previous slide.

Click **Actions** and select **Download Deviation** option to place a request to download the deviation details.

2

Upon placing the download request, the package will be ready in 30 minutes for download.

Home > Projects > Deviations > Deviation Overview

Deviation Overview Expand All Sections

Title of research project		Original project start date	01-May-2021
Institution	NUS	Original project end date	11-May-2025
Award number	20220510	Revised project end date	
Project ID	NRF-00000000000000001437-01	Date of submission	10-May-2022
Deviation type	Virement of funds	Date of approval / rejection	10-May-2022
Deviation ID	NRFDV-000000738		
Deviation status	Approved		

Action Trail

Download Deviation

NOTE: The attached file(s) if any will be displayed after anti-virus scan is completed. Please wait and visit this page later.

File name	Size/Status	Actions	<input type="checkbox"/> Check all
-----------	-------------	---------	------------------------------------

1

Actions ▾

View deviation details

Download Deviation

2

Message

The package requested will be available for download in around 30 mins. Please access this project later to download the package.

OK ✓

Download Deviations

3

After the waiting time, refresh the page, expand the Download deviation tab to download the deviation details.

HI Audit can also download the files that are already generated by the HI users.

3

Deviation Overview Expand All Sections

Title of research project			
Institution	NUS	Original project start date	01-May-2021
Award number	20220510	Original project end date	11-May-2025
Project ID	NRF-000000000000001437-01	Revised project end date	
Deviation type	Virement of funds	Date of submission	10-May-2022
Deviation ID	NRFDV-000000738	Date of approval / rejection	10-May-2022
Deviation status	Approved		


Actions ▾

Action Trail ▾

Download Deviation ▴

Download All

NOTE: The attached file(s) if any will be displayed after anti-virus scan is completed. Please wait and visit this page later.

	File name	Size/Status	Actions	<input type="checkbox"/> Check all
	NRFDV-000000738.zip 03-Jul-2022 11:44 PM	9.64 KB		

View/Download Fund Requests

View Fund Requisition Details

1 Navigate to **Projects** → **View Projects** to view the Fund Requisitions of a project.

2 Click on the “Title of research project”

The screenshot shows the NCS system interface. The top navigation bar includes 'Dashboard', 'Grants', 'Proposals', 'Projects', 'Deviations', and 'Advanced Search'. The user is logged in as 'NCS PST HI Audit 1 (HI Audit)'. The breadcrumb trail is 'Home > Projects > View Project'. A red circle '1' highlights the 'View Projects' menu item. Below the breadcrumb, there is a 'Projects' section with a 'Submit Cashflow Projection' button. The main content area is titled 'My projects' and features a search bar with 'Project ID' selected. Below the search bar, it indicates '531 - 540 of 543 matching results found'. A table of projects is displayed with columns for Project ID, Award number, Title of research project, Project start date, Project end date, and Stage. A red circle '2' highlights the 'Title of research project' column header. The table contains the following data:

Project ID	Award number	Title of research project	Project start date	Project end date	Stage
NRF-001439-00	INC00002273104	INC00002273104	01-May-2020	30-Sep-2021	Pending closure
NRF-001445-00	20220621	Title	01-May-2022	01-Sep-2026	In progress
NRF-001449-00	UAT_Auto_Manpower	Auto-population Manpower Multi	28-Jun-2022	28-Feb-2024	In progress
NRF-001450-00	Auto_Manpower Multi-budget	Auto-population of Manpower - Multi-Budget	01-Jun-2022	31-Jan-2024	In progress
NRF-001457-00	UAT_TEST_NONPO	UAT_TEST_NONPO	01-Jun-2021	31-Oct-2024	In progress

View Fund Requisition Details

3 Expand the Fund Requisitions tab and Click on the “Fund requisition ID” to view the details

Home > Projects > Project Overview

Projects Expand All Sections

Title of research project	Auto-population Manpower Multi	Original project start date	28-Jun-2022
Name of lead/team PI	GCC NRF, PI 2	Original project end date	28-Feb-2024
Award number	UAT_Auto_Manpower_Multi	Revised project end date	
Project ID	NRF-001449-00	Date of project activation	28-Jun-2022
Project stage	In progress		

- Project overview
- Progress reports
- Deviation requests
- Fund requisitions**

1 - 2 of 2 matching results found

Project ID	Fund requisition ID	Submission year	Submission quarter	Submission date	Status
NRF-001449-00	NRF-002987	FY 2021	Q1	28-Mar-2022	Approved Pending Payment
NRF-001449-02	NRF-002991	FY 2022	Q1	30-Jun-2022	Pending HI HR Input

View Fund Requisition Details

4

FR details are shown on different sections. Use the Next and Back buttons at the bottom of the page to navigate through the FR.

5

Justification and supporting documents section contains the files uploaded by the HI Finance. Click on the respective file names to download the same.

The screenshot displays the 'Justification and Supporting Documents' page. At the top, a navigation bar includes 'Dashboard', 'Grants', 'Proposals', 'Projects', 'Deviations', and 'Advanced Search'. The user is logged in as 'NCS PST HI Audit 1 (HI Audit)'. The breadcrumb trail is 'Home > Projects > Deviations > Justification and Supporting Documents'. A row of seven tabs is shown, with 'Justification and Supporting Documents' selected. Below this, a table titled 'Justification and supporting documents' provides project details:

Hide Deviation Details			
Title of research project			
Institution	NUS	Original project start date	20-Oct-2022
Award number	testdev	Original project end date	20-Oct-2024
Project ID	NRF-001612-02	Revised project end date	
Deviation type	Virement of funds	Date of submission	20-Oct-2022
Deviation ID	NRFDV-00000776	Date of approval / rejection	
Deviation status	Pending ORE verification		

At the bottom of the page, there are 'Back' and 'Next' buttons. A taskbar at the very bottom shows the system clock as 11:41 PM on 12/3/2022.

Download Fund Requisition Details

1

Perform steps 1 to 3 from the previous slide.

Click **Download Fund Request** button to place a request to generate the Fund Requisition file for download.

Summary Expand All Sections

[Hide Fund Details](#)

Fund requisition ID	NRF-002987	Project ID	NRF-001449-02
Financial quarter	FY 2021 Q1	Award number	UAT_Auto_Manpower_Multi
Submission date and time	28-Mar-2022	Project start date	28-Jun-2022
Host institution	NUS	Project end date	28-Feb-2024
HI claim no		Lead PI/Team PI	GCC NRF PI 3
Actual Expenditure Period (From)	<input type="text" value="FY 2022"/>	<input type="text" value="Q1"/>	
Actual Expenditure Period (To)	<input type="text" value="FY 2022"/>	<input type="text" value="Q1"/>	
Status	Approved Pending Payment		

1 [Download Fund Request](#)

2

Wait for 30 minutes to download the file.

Message **2** ✕

The package requested will be available for download in around 30 mins. Please access this project later to download the package.

[OK](#) ✓

Download Fund Requisition Details

3 After the waiting time, expand the **Download Fund Request tab** to download the Fund Requisition details file.

HI Audit can also download the files that are already generated by the HI users.

Download Fund Request

Summary

Attachments

Action Trail

Download Fund Request 3

Download All

NOTE: The attached file(s) if any will be displayed after anti-virus scan is completed. Please wait and visit this page later.

	File name	Size/Status	Actions	<input type="checkbox"/> Check all
	NRF-002987.zip 04-Jul-2022 12:04 AM	7.57 KB		

< Back

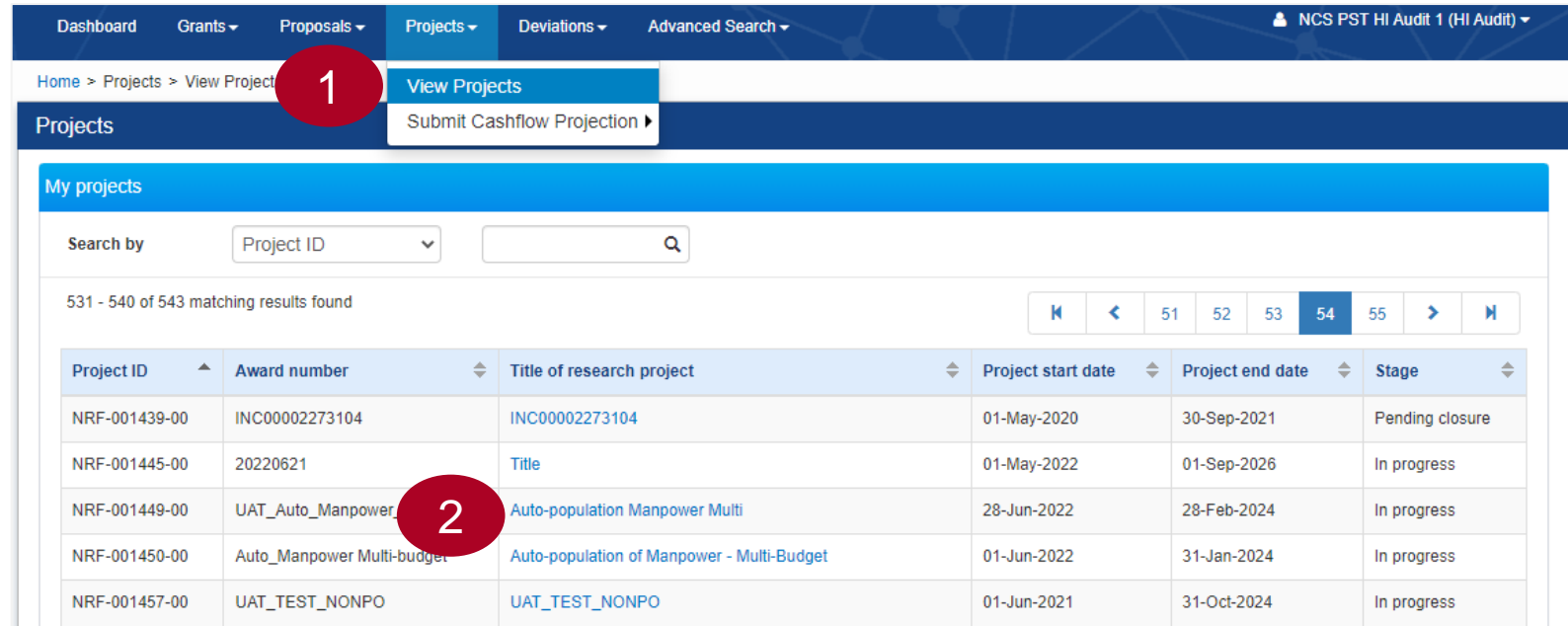
Next ✓

View/Download Progress Reports

View Progress Report Details

1 Navigate to **Projects** → **View Projects** to view the Progress Reports of a project.

2 Click on the “Title of research project”



The screenshot shows the NCS system interface. The top navigation bar includes 'Dashboard', 'Grants', 'Proposals', 'Projects', 'Deviations', and 'Advanced Search'. The user is logged in as 'NCS PST HI Audit 1 (HI Audit)'. The breadcrumb trail is 'Home > Projects > View Project'. A red circle '1' highlights the 'View Projects' menu item. Below the breadcrumb, there is a 'Projects' section with a 'Submit Cashflow Projection' button. The main content area is titled 'My projects' and features a search bar with 'Project ID' selected. Below the search bar, it indicates '531 - 540 of 543 matching results found'. A table of projects is displayed with columns for Project ID, Award number, Title of research project, Project start date, Project end date, and Stage. A red circle '2' highlights the 'Title of research project' column header. The table contains five rows of project data.

Project ID	Award number	Title of research project	Project start date	Project end date	Stage
NRF-001439-00	INC00002273104	INC00002273104	01-May-2020	30-Sep-2021	Pending closure
NRF-001445-00	20220621	Title	01-May-2022	01-Sep-2026	In progress
NRF-001449-00	UAT_Auto_Manpower	Auto-population Manpower Multi	28-Jun-2022	28-Feb-2024	In progress
NRF-001450-00	Auto_Manpower Multi-budget	Auto-population of Manpower - Multi-Budget	01-Jun-2022	31-Jan-2024	In progress
NRF-001457-00	UAT_TEST_NONPO	UAT_TEST_NONPO	01-Jun-2021	31-Oct-2024	In progress

View Progress Report Details

3

Expand the **Progress Reports** tab
And click on the **Progress Report ID** to view the details.

Home > Projects > Project Overview

Projects Expand All Sections

Title of research project	20220511	Original project start date	01-May-2021
Name of lead/team PI	RK PI 1	Original project end date	28-Feb-2026
Award number	20220511	Revised project end date	
Project ID	NRF-001438-00	Date of project activation	17-May-2022
Project stage	In progress		

Project overview

Progress reports

This shows a list of progress reports that (i) are pending submission; or (ii) have been submitted. Please select the report by clicking on the Report ID hyperlink.

1 - 2 of 2 matching results found

Progress report ID	Type of progress report	Reporting period	Due date	Submitted date	Stage	Status
NRFPR-00007788	Annual Progress Report	01-Apr-2022 - 31-Mar-2023	31-May-2023	17-May-2022	Submission	Pending ORE Verification
NRFPR-00007787	Annual Progress Report	01-Apr-2021 - 31-Mar-2022	31-May-2022	17-May-2022	Evaluation	Pending Review

Deviation requests

Fund requisitions

3

View Progress Report Details

4

FR details are shown on different sections. Use the Next and Back buttons at the bottom of the page to navigate through the FR.

5

Summary of Progress > supporting documents section contains the files uploaded by the HI Finance. Click on the respective file names to download the same.

Dashboard Grants Proposals Projects Deviations Advanced Search

NCS PST HI Audit 1 (HI Audit)

Home > Projects > Progress Reports > Summary of Progress

Summary of Progress Research Milestone Technical Milestone Key Performance Indicators Record of Equipment Future Plans Other Attachments

Summary of Progress Expand All Sections

Show Progress Report Details

Note:

- The character limit per section is 3000 characters.
- Under "Summary of Progress Report" please ensure all the sections are filled up before clicking on the "Save as Draft" button.
- Please refrain from entering HTTP or HTTPS for URLs.

Download Progress Report

Achievements

Pathway to achieving impact

Capabilities

Media exposure

Supporting documents

Please upload additional documents, for example, Diagrams, References and Gantt chart under this section. Please download the template(s) and upload the completed document(s) and/or additional

Next >

Download Progress Reports

4

Perform steps 1 to 3 from the previous slides.

Click **Download Progress Report** button to place a request to generate the progress report package for download.

5

Wait for 30 minutes to download the file.

The screenshot shows the 'Summary of Progress' page in the NCS system. The page has a navigation bar at the top with 'Dashboard', 'Grants', 'Proposals', 'Projects', 'Deviations', and 'Advanced Search'. The user is logged in as 'NCS PST HI Audit 1 (HI Audit)'. Below the navigation bar, there are several tabs: 'Summary of Progress', 'Research Milestone', 'Technical Milestone', 'Key Performance Indicators', 'Record of Equipment', 'Future Plans', and 'Other Attachments'. The 'Summary of Progress' tab is active and shows a 'Hide Progress Report Details' button. Below this, there is a table with the following information:

Title of research project	20220511	Due date	31-May-2023
Progress report ID	NRFP-000007788	Reporting period	01-Apr-2022 - 31-Mar-2023
Project ID	NRF-001438-00	Submitted date	17-May-2022
Report status	Pending ORE Verification		
Last update date	18-May-2022		

Below the table, there is a 'Note' section with the following text:

- The character limit per section is 3000 characters.
- Under "Summary of Progress Report" please ensure all the sections are filled up before clicking on the "Save as Draft" button.
- Please refrain from entering HTTP or HTTPS for URLs.

At the bottom right of the page, there is a 'Download Progress Report' button highlighted with a red box and a red circle with the number '4' next to it.

5

Message

The package requested will be available for download in around 30 mins. Please access this project later to download the package.

OK ✓

Download Progress Report Details

6

After the waiting time, expand the **Download Progress Report** tab to download the package.

HI Audit can also download the files that are already generated by the HI users.

6

Download Progress Report

Achievements

Pathway to achieving impact

Capabilities

Media exposure

Supporting documents

Action Trail

Download Progress Report

Download All

NOTE: The attached file(s) if any will be displayed after anti-virus scan is completed. Please wait and visit this page later.

	File name	Size/Status	Actions	<input type="checkbox"/> Check all
	NRFPR-000007788.zip 04-Jul-2022 12:13 AM	6.01 MB		

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